

BRAHMANANDA KESHAB CHANDRA COLLEGE

Standard Operating Procedures for Under Graduate Semester I, III and V (Hons & Gen) under CBCS system of WBSU, 2021 for commencement of classes after the Pandemic of SARS-COV-2

The College will **reopen from 16/11/2021 in offline mode** during COVID 19 Pandemic in accordance with the **G.O. No. 1058-Edn(CS)/10M-32/2021 dated 28/10/2021 issued by the Govt. of West Bengal**, to be read with WBSU memo No. WBSU/Reg/Notice/Re-open/229/2021-22 dated 01/11/2021 and WBSU Memo No. WBSU/Reg/Notice/240/2021-22 dated 12/11/2021, issued by WBSU.

1. Students of each semester are hereby notified to attend the college **physically for 2 days every week** according to the following schedule:

- **SEM 1 : MONDAY + WEDNESDAY**
- **SEM 3 : TUESDAY + THURSDAY**
- **SEM 5 : WEDNESDAY + FRIDAY**

2. For the month of November classes on Saturday will be via online mode only , subject to changes if required.

3. In offline mode the **classes will commence from 9.30 AM to 5.30 PM** every day, based on routine.

4. **Practical classes** will be held in offline mode only. Schedule of practical classes will be distributed by the respective departments.

5. AECC / MIL and ENVS classes will be held in online mode only.

6. All **examinations** of internal, mid term and final will be **held in offline mode** only.

Standard Operating Procedure (SOP) For Offline classes

Students are hereby instructed to follow the guidelines strictly **to maintain the COVID protocol**.

1. **Wash your hands** after entering the campus. Washbasins have been installed at the college main gate & at the back gate of the main building.
2. Liquid soap dispenser bottles have been arranged near the washbasins of all the floors.
3. **Sanitize your hands after washing**. Sanitizer pump (to be used by legs) has been installed at the entrances.
4. Sanitizer spray bottles are being provided to each department.
5. Students are hereby instructed to **“Carry your own Water Bottles”, “Carry your own sanitizer bottles”, “Do not share food or any belongings with your fellow mates”**.
6. **“No mask, no class”** in the college campus.
7. **Physical distancing** at the campus and in classrooms is mandatory.
8. Maintain the **cleanliness of the toilets**.

Principal

15-11-2021

FACULTY NAME (HEAD of DEPARTMENT)	NAME OF DEPARTMENT	PHONE NUMBER (WHATSAPP NO.)	EMAIL ADDRESS FOR UG EXAMINATION 2021
B.A. COURSES			
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DR. INDRANIL CHATTERJEE	HISTORY	9434340852	historybkcp3onlineexam2020@gmail.com
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SHRI KAUSHIK BHAKTA	EDUCATION	9143100322	edubkc.3rdyr2020@gmail.com
SHRI ANIRBAN BARMAN	POLITICAL SCIENCE	8017926298	finalexampoliticalsn@gmail.com
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B.Sc. COURSES			
DR. MUNMUN BISWAS	STATISTICS	8013687632	bkccstat3rdyrexam2020@gmail.com
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