

## **BRAHMANANDA KESHAB CHANDRA COLLEGE**

Name of the Course: **CERTIFICATE COURSE ON COMMUNICATIVE ENGLISH AND WORKPLACE READINESS (CCCE01)**

Organising Cell : **CAREER COUNSELLING AND PLACEMENT CELL**

Course Coordinators: **Ms. Saswati Chowdhury and Ms. Ambika Barua**

Mode: **BLENDED MODE**

Duration: **30 HOURS**

Timing: **SATURDAY [2:30 p.m. to 4:30 p.m. OFFLINE] & SUNDAY [10:30a.m. to 12:30p.m. ONLINE]**

Commencement of the Course: **12<sup>th</sup> NOVEMBER, 2022**

Course Facilitators: **Mr. Sayantan Ghosh and Ms. Abantika Barua**

### **COURSE MODULE:**

- Communicative Skills
- Sentence Formation
- Regular Conversation
- Grammar & Syntax
- Group Discussion
- Counselling Support & WPR
- Preparation for Interview

### **COURSE OUTCOME:**

1. Appraise and express themselves better, being more confident about their capabilities.
2. Prepare themselves to confidently appear for job interviews and find suitable employment.