

## Notice

31.01.20

The IQAC team will meet at 2.30 pm at the IQAC room on 7.2.20 to discuss the following agenda :

- 1) CAS proposals submitted to IQAC
- 2) Miscellaneous

Aparajita Nag

Members present in the meeting held on 7.2.20.

1. Aparajita Nag
2. Sangita Gangopadhyay
3. Manasi Basu
4. Subhendu Bikash Patra
5. Jayanta Dwibedi
6. Saral Datta
7. Biswajit De
8. Nishi Pulugurtha
9. Debjani Pal
10. Shymal Sen

The meeting started at 2.30 pm

### Minutes

1. The IQAC Coordinator informed that Dr Swapan Pal, Dr Subhendu Bikash Patra and Dr. Munmun Biswas submitted their papers for Career advancement to IQAC few months back. IQAC members thoroughly checked their papers and communicated their views to the individual teachers. They resubmitted their papers after making the changes as suggested by IQAC.

The CAS papers of the three teachers were placed at the IQAC for final consideration. The members approved the CAS papers of Dr Swapan Pal, Dr Subhendu Bikash Patra and Dr. Munmun Biswas and recommended the Governing Body to take further action. It was decided that IQAC coordinator will communicate the decision of IQAC to the Principal, Secretary of the Governing Body for further action.

2. (a) The work for observation of National Science day is in full swing. Dr Manas kumar Roy, Assistant Professor of Physics and Dr Priyanka Dhar, Assistant Professor of Botany will give the introductory lectures on National Science Day.
- (b) Dr Nishi Pulugurtha informed that the awareness programme which will be conducted by our IQAC in association with Bikashayan will be held on 18.02.20 at 2.30 pm in our college premises. A representative from Bikashayan had called her and fixed the date.

The meeting ended at 3.30pm

Sd/-Coordinator

Sd/-Principal

The Principal,

Brahmananda Keshab Chandra College,

Kolkata 108.

26.02.2020

Dear Madam,

Dr Swapan Pal, Dr Subhendu Bikash Patra and Dr Munmun Biswas submitted their papers for Career advancement to IQAC. IQAC members thoroughly checked their papers and communicated their views to the individual teacher. They resubmitted their papers after making the necessary corrections as per IQAC's suggestions. In the IQAC meeting held on 7.2.2020 the IQAC members approved the CAS papers of Dr Swapan Pal, Dr Subhendu Bikash Patra and Dr Munmun Biswas to be placed in the Governing Body for further action.

Name of the teacher	Designation	Promotional Stage	Due date of promotion
Dr Swapan Mandal	Assistant Professor of Botany	Stage 2 to Stage 3	1.4.2019
Dr Subhendu Bikash Patra	Assistant Professor of Zoology	Stage 2 to Stage 3	1.4.2019
Dr Munmun Biswas	Assistant Professor of Statistics	Stage 1 to Stage 2	14.08.2018

Thanking you,

Yours sincerely,

Aparajita Nag

Aparajita Nag

Co ordinator  
IQAC Cell  
Brahmananda Keshab Chandra College  
Kolkata- 700 108

Received documents  
without verification  
Sign A.K. Patra  
26/2/2020