

Minutes of the IQAC meeting held on 01.03.2019

Members present :

1. Dr. Aparajita Nag
2. Sri. Saral Dutta
3. Dr. Jayanta Dwibedi
4. Dr. Subhendu Bikash Patra
5. Dr. Shyamal Sen
6. Dr. Gangabrata Mukherjee
7. Dr. Manasi Basu
8. Dr. Sangita Gangopadhyay
9. Dr. Debjani Pal

Meeting started at 2 PM

Agenda I – Future plans following NAAC recommendation

- i) Proposal for introduction of new subjects – a) Psychology (G) (b) Physical Education (G) (c) Hindi (G) , Statistics (H) to Higher Education. Saral Dutta, Nishi Pulugurtha and Partha Mukhopadhyay have been entrusted to complete the requisite formalities.
- ii) Proposal for P.G History to be submitted to H.E and payment of fees to be done
- iii) Old age Home /orphanage to be identified for outreach programme for Institution Social Responsibilities . Sangita Gangopadhyay and Manasi Basu are to look into the matter
- iv) E-Waste Collection to be done; responsibility assigned to Aparajita Nag, Nayana Guha Majumdar, Kamakshya Prasad Modak, Bhabani Prasad Roy.
- v) NSS-IQAC camp in the slum area of Baranagar , Career Fair organized by IQAC has been successfully accomplished

Agenda II Seminars to be organized by IQAC

- i) It was decided that extension lectures for departmental seminars to be arranged in the following months .
- ii) Swayam, MOOC related seminar to be conducted during last week of April as proposed by IQAC
- iii) Women self defence workshop to be organized by NSS-IQAC. Debjani Pal, Rathin Mallik, Jayanta Dwibedi, Madhumita Roy , Suchismita Chakraborty have been entrusted to look into the formalities.

Agenda III –Discussion of Letter sent by Biswajit De, Librarian to IQAC Coordinator

Biswajit De is requested to reconsider his decision of resignation from IQAC since Librarian as an IQAC member is a prerequisite. Digital Cataloguing should be completed in the coming months

Agenda IV –Miscellaneous

CAS files of Dipanshu Biswas has been submitted to IQAC. Latest G.O regarding this is to be checked. Dr. Gangabrata Mukherjee, Dr. Subhendu Bikash Patra have been entrusted the responsibility to verify the documents.

Meeting ended at 3 PM

Sd/-Coordinator

Sd/-Principal